

IEEE 802 Group - Hotel Reservation Form

Buena Vista Suites

8203 World Center Drive, Orlando, FL 32821

Reservation Phone: (407) 239-8588 Toll Free: (800) 537-7737 Reservation Fax: (407) 239-6678

The Buena Vista Suites is pleased to welcome the attendees of the March 2008 IEEE 802 Plenary Session. Our entire staff would like to take this opportunity to extend a welcome to you during your upcoming stay.

Group Name: IEEE 802 LAN/MAN Standards Committee Plenary Session		
Session Dates: March 16-21, 2008	Group Code: IEEE 802	
Guest Information: (please fill in below)	Room Block Reserved until: February 29, 2008	
Last Name:	First Name:	
Arrival date:	Arrival time:	Departure date:
Company:		Phone:
Address:		Fax:
City:	State:	Zip Code:
Credit Card # (VISA, M/C, Amex, or Discover):		Exp. Date:
Cardholder's Signature:	Print Cardholders Name:	
Any special requests:		

⊕ Reservations received after **February 29, 2008** (or after the block has been filled) will continue to be accepted at the 802 group rates on a space available basis. Book early to assure your preferred room accommodations.

⌘ To guarantee your reservation include a first night's deposit (room + tax) or provide a major credit card for guarantee (listed above). If you do not wish to use a credit card, you must mail a check payable to "Buena Vista Suites" with a copy of this form. **Do Not Send Cash.** The deposit will be refunded if the reservation is cancelled prior to 6pm EST of your arrival date. Late cancellations and No-Shows will be assessed a one night's (room + tax) penalty. Please retain the cancellation number provided until credit/refund is received. Group rates apply from March 7-30, 2008 (subject to room availability).

Group Rate (per night in US \$):	Please Indicate Type of Room(s) Requested:	
_____ \$145.00 SUS Single + 12.5% taxes per night	_____ Single(s)	1 person
_____ \$145.00 USD Double/Twin+ 12.5% taxes per night	_____ Double(s)	2 persons – 1 bed (King)
_____ No charge for each additional adult person	_____ Twin(s)	2 persons – 2 beds (Doubles)
	_____ Smoking	_____ Non-Smoking

Note: Hotel check-in time is 3:00 pm; checkout time is 12 noon but may be extended to 1 pm on request if available. Currently, the hotel room tax is 12.5% but is subject to change.